

ALBANY COUNTY PUBLIC LIBRARY
BOARD OF DIRECTORS
MINUTES OF
REGULAR MEETING OF JUNE 28, 2011

The Albany County Public Library Board of Directors met Tuesday, June 28, 2011, in the Albany County Public Library basement. Directors present were Antonio Bendezu, Terry Callaghan, Suzanne Harris, and Diana Shelton. Rebecca Roberts and Amy Pearce were excused. Library staff members present were Betsy Moore, Administrative Services Manager; Susan Simpson, Albany County Librarian; and Marjorie Daley, staff representative. ACPLF Executive Director Paul Heimer also attended.

Chair Antonio Bendezu called the public hearing on the proposed policy on animals in the building to order at 5:02 p.m. There was no public comment, and one written comment had been received earlier. The meeting adjourned, and Bendezu then called the regular meeting to order.

INTRODUCTIONS: Attendees introduced themselves to Miranda Webster, an intern from the University of Alabama School of Library and Information Science.

CONSENT AGENDA: Suzanne Harris moved and Diana Shelton seconded approving the consent agenda as presented: Minutes of the Regular Meeting of May 24, 2011 as corrected, Statistics, Financial Reports, and County Librarian's Report. Motion carried. The May balance sheet was not available as the revision was incomplete.

COUNTY LIBRARIAN'S REPORT: Antonio Bendezu expressed interest in corporate sponsorships. Micheal Balanoff successfully solicited the contractors on the Grand Avenue project to donate sufficient asphalt to fill the biggest pothole in the parking lot.

ACPLF EXECUTIVE DIRECTOR'S REPORT: Paul Heimer reported that phase 2 of the endowment challenge has now brought in about \$25,000. The print management system brought in \$767 over 4-5 months, a 30-40% increase.

STAFF REPRESENTATIVE'S REPORT: Marjorie Daley reported that one staff member brought up having long term staff being increased to the steps skipped in years with no raises. She had no other comments.

ACPLF LIAISON: Suzanne Harris said that the financial position was discussed at the ACPLF meeting. The ACPLF is moving away from Morgan Stanley for investments and will probably place at least a portion of its assets with First Interstate Bank. Officers were elected with all current officers remaining. President John Berman asked that a committee organize a strategic planning day. Paul Heimer was renewed as executive director.

FOL LIAISON: Diana Shelton reported that there was no meeting, but that the Jubilee Days Book Sale will be held July 7-10.

CHECK REGISTERS: Terry Callaghan moved and Shelton seconded approving the June vouchers as presented in the amount of \$16,944.22, including online payments to ACPE FCU Visa, ACPE FCU Book Bill Visa, FSH Communications, Kone, Qwest, Rocky Mountain Power, Source Gas, Staples, TotalFunds by Hasler (formerly Neopost), and mileage for those who drove their own vehicles in the month. Motion carried.

Harris moved and Shelton seconded approving the May vouchers as corrected with TotalFunds by Hasler added, bringing the total to \$10,102.72, Motion carried.

ANIMALS IN THE BUILDING: Shelton moved and Callaghan seconded approving the proposed Policy on Animals in the Building as edited. Motion carried.

Animals in the Building

The only animals allowed in the building are service animals as defined by the U.S. Department of Labor pursuant to the Americans with Disabilities Act of 1990 As Amended. All animals must be under the immediate control of their handlers and housebroken. All animals participating in library programs are exempt the day of the program.

OPENING AT 11 A.M.: Callaghan moved and Harris seconded approved opening at 11 a.m. on Saturday, July 9, 2011, to let buyers into the Friends of the Library book sale. Motion carried.

Callaghan moved and Harris seconded recessing at 5:27 p.m. to move into the work session.

The work session ended. Callaghan moved and Shelton seconded going into executive session to evaluate the county librarian at 6:22 pm.

The meeting reconvened at 7:30 p.m. and recessed immediately.

Respectfully submitted,

Betsy Moore
Secretary Ex-Officio