

ALBANY COUNTY PUBLIC LIBRARY  
BOARD OF DIRECTORS  
MINUTES OF  
REGULAR MEETING OF JANUARY 25, 2011

The Albany County Public Library Board of Directors met Tuesday, January 25, 2011, in the Albany County Public Library basement following a joint meeting with the ACPLF and FOL. Directors present were Antonio Bendezu, Terry Callaghan, Suzanne Harris, Rebecca Roberts and Diana Shelton. Library staff members present were Deb Shogren, staff representative; Betsy Moore, Administrative Services Manager; and Susan Simpson, Albany County Librarian.

Chair Antonio Bendezu called the meeting to order at 6:07 p.m.

**CONSENT AGENDA:** Rebecca Roberts moved and Diana Shelton seconded approving the consent agenda as presented: Minutes of the Regular Meeting of December 28, 2010, Statistics, Financial Reports, County Librarian's and ACPLF Executive Director's Reports. Both interlibrary loan borrowing and lending continue to decline. Motion carried.

**COUNTY LIBRARIAN'S REPORT:** Susan Simpson reported that the administrators had been trained using the print management system; the software has not been used with zero clients before. Issues are being worked through. She reported that the UW Survey Research Center estimates a new community survey would be \$16,400 up from \$5,000 in 1999. Increases in cost for Specific Purpose Excise Tax projects remain a concern.

**STAFF REPRESENTATIVE REPORT:** Deb Shogren reported that the staff is very interested in the harassment policy revisions and improved safety. Library attorney Bruce Moats will meet with the staff to explain the policy.

**CHECK REGISTER:** Suzanne Harris moved and Terry Callaghan seconded approving the January vouchers as presented in the amount of \$8,913.18, with online payments made to ACPE FCU Visa, ACPE FCU Book Bill Visa, Dex Media West, FSH Communications, Kone, Neopost, Qwest, Rocky Mountain Power, Source Gas, Staples, and mileage for those who drove their own vehicles in the month. Motion carried.

**CLOSING ON JANUARY 26 AND MARCH 14 FOR TRAINING:** Shelton moved and Callaghan seconded approving closing on January 26, 2011, for staff training on the new print and time management software. Motion carried. The board did not vote on the request to open at 1 p.m. on March 14 for additional staff training. The training would not be required for all staff, so board members felt closing was not appropriate.

**CONFLICT OF INTEREST STATEMENTS:** As required by statute, board members and staff with financial relations with financial institutions the library uses reported these relationships:

First Interstate Bank: Antonio Bendezu, Betsy Moore, and Susan Simpson

Albany County Public Employees Federal Credit Union: Diana Shelton

Callaghan moved and Harris seconded adjourning at 7:30 p.m. Motion carried.

Respectfully submitted,

Betsy Moore  
Secretary Ex-Officio