

Albany County Public Library Profit & Loss

July 2017 through June 2018 Jul '17 - Jun 18

Summary	
Total RESTRICTED INCOME	147,927.06
Total UNRESTRICTED INCOME	815,501.43
Total INCOME	963,428.49
Total RESTRICTED EXPENSES	158,638.12
Total UNRESTRICTED EXPENSES	758,611.24
Total Expense	917,249.36
Difference	46,179.13

Income	
RESTRICTED INCOME	
1% Optional Tax	37,051.00
Adele Russin Fund	1,104.05
Barbara Chatton Fund	476.24
Community Partnership	8,171.00
Designated Donations	4,950.26
Foundation Quarterly Income	39,265.23
Friends of the Book Sale (Restricted Foundation Fund)	1,272.67
Friends of the Library (Materials)	52,460.00
Giving Tree	720.00
Gwendolyn Cook Fund	765.72
Mary Lou Pence Fund	1,237.19
Neva Miller Fund	242.90
Susan Simpson Fund	210.80
Total RESTRICTED INCOME	147,927.06
UNRESTRICTED INCOME	
Collections - Unique Management	90.00
Collections for Other Libraries	40.41
DVD Fines	1,222.73
Faxes	772.30
Inter Library Loan - ILL	2,338.24
Interest Income	188.64
Lost Card	2,130.38
Lost or Damaged Materials	2,378.10
Meeting Room Rent	643.00
Mill Levy	798,078.48
Non-Resident Card	10.00
Print Copy	35.56
Undesignated donations	172.90
Xerox Copier & Lewan Printer	7,400.69
Total UNRESTRICTED INCOME	815,501.43
Total Income	963,428.49

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Expense		
RESTRICTED EXPENSES		
1% Optional Tax		
	IT - Information Technology	37,051.00
Total 1% Optional Tax		37,051.00
Adele Russin Fund		
	Audiobooks	657.69
	Large Print	446.36
Total Adele Russin Fund		1,104.05
Barbara Chatton Fund		
	Children's Materials	476.24
Total Barbara Chatton Fund		476.24
Community Partnership		
	Building Maintenance & Repairs	1,304.71
	Materials	6,866.29
Total Community Partnership		8,171.00
Designated Donations		5,216.24
Foundation Quarterly Expenses		
	Building Maintenance & Repairs	9,454.74
	Continuing Education	5,000.00
Guthrie Foundation		
	Guthrie Library Supplies	2,000.00
	Guthrie Programming	15,084.27
	Guthrie Technology	2,500.00
Total Guthrie Foundation		19,584.27
	Library Supplies	2,800.00
	Total Materials	1,250.00
	Office Supplies	2,500.00
	Public Relations	450.00
	Technology	7,488.00
	Travel	1,500.00
	Van Repairs & Maintenance	652.10
Total Foundation Quarterly Expenses		50,679.11
Friends of the Book Sale Fund		
	Science Fiction Materials	1,272.67
Total Friends of the Book Sale Fund		1,272.67

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Friends of the Library		
	Materials	52,460.00
Total Friends of the Library		52,460.00

Gwendolyn Cook Fund		
	Mystery Books	250.75
	Regency Romance	245.61
	Gwendolyn Cook Fund - Other	269.36
Total Gwendolyn Cook Fund		765.72

Mary Lou Pence Fund		
	Wyoming Room	388.39
	Mary Lou Pence Fund - Other	600.00
Total Mary Lou Pence Fund		988.39

Neva Miller Fund		
	Children's Materials	242.90
Total Neva Miller Fund		242.90

Susan Simpson Fund		
	Continuing Education	210.80
Total Susan Simpson Fund		210.80

Total RESTRICTED EXPENSES	158,638.12
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UNRESTRICTED EXPENSES

Bank Service Charges	230.33
Cash Register Over/Under	-117.34
Collections Unique Management	689.15

Communications		
	Advertising	450.09
	Centennial Century Link DSL	900.10
	Centennial Century Link Phone	350.67
	Laramie Centurylink DSL	1,827.19
	Laramie Phone (County)	3,018.34
	Laramie Spectrum	1,171.40
	Mountain West Internet - RR	220.36
	Postage	10,172.62
Total Communications		18,110.77

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Contractual Bldg. Maintenance		
	ComTronix Fire Alarm Service	606.00
	Cowboy Snow Removal	1,600.00
	Custodial Service	11,692.46
	Kone Elevator Service	3,540.72
	Laramie Lawnery	1,400.00
	Terminex Pest Control	135.00
	Utilities	
	Electricity	16,764.67
	Natural Gas	6,458.46
	Water, Sewer, Trash	3,715.55
	Total Utilities	26,938.68
Total Contractual Bldg. Maintenance		45,912.86

Copier/Printer Maintenance		
	Lewan Copier	5,259.85
	Xerox Printer	3,943.52
	Copier/Printer Maintenance - Other	447.67
Total Copier/Printer Maintenance		9,651.04

Human Resources		
	Employee Costs	1,395.04
	Employee Searches	1,092.34
	Stipends	1,000.00
Total Human Resources		3,487.38

Insurance		
	Liability Insurance (LGLP)	3,936.83
	WARM Bldg and Vehicle Insurance	9,547.48
Total Insurance		13,484.31

IT Services		
	TAG Technologies	3,600.00
	IT Services - Other	241.28
Total IT Services		3,841.28

Library Supplies	1,081.85
Lost or Damaged Materials	160.20
Miscellaneous	-253.95
Office Supplies	662.91
Paypal Credit Card Fees	79.64

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Payroll Expenses		
	Benefits	122,773.94
	Payroll	480,356.10
	Taxes	44,422.31
Total Payroll Expenses		646,151.69

Custodial Supplies		2,574.95
Travel		31.74
Materials		5,200.68
WYLD Consortium Fees		7,631.75

Total UNRESTRICTED EXPENSES	758,611.24
Total Expense	917,249.36

